

**MANILDRA SOLAR FARM  
COMMUNITY FUND**



The Manildra Solar Farm is a solar photovoltaic power generating facility under construction that will occupy approximately 120 hectares of land approximately one kilometer east of Manildra in New South Wales (NSW), Australia. The project will further diversify NSW's energy portfolio and create a number of jobs in the local area.

The 48.5MW project will be powered by more than 466,000 First Solar advanced thin film photovoltaic modules, producing enough solar energy to power 14,000 homes and displace the equivalent of more than 91,000 metric tons of carbon emissions per year.

The project, through its Community Engagement Plan, is committed to reinvesting in the local community. This will be done via a Manildra Solar Farm community fund, a managed development fund supporting community based initiatives, projects and events that target a range of community needs including environment, education, youth, social, culture, sport, recreation and economic development.

With the recent commencement of the construction phase, the Manildra Solar Farm is calling for submissions from the community to identify community initiatives that align with the fund's guidelines.

# SUBMISSION GUIDELINES

- Only complete applications will be considered for funding.
- If an applicant has multiple initiatives for which it is requesting funding, each initiative is to be submitted under a separate, individual application form.
- Submissions are required to be fully compliant with all applicable legal requirements.
- To ensure we remain independent in the process, Manildra Solar Farm cannot support the completion of your application.
- Manildra Solar Farm cannot support any organisations or initiatives that impact on our corporate values, code of conduct or any other statutory obligations and commitments.

## What initiatives are suitable for funding consideration?

The Manildra Solar Farm community fund invites submissions that:

- specifically support and provide a positive difference to the community;
- create or expand or improve community relationships; and
- are consistent with the Manildra Solar Farm's community initiative guidelines and are fully compliant with all applicable legal requirements.

## How much funding is available?

- Manildra Solar Farm has a limited budget available in the community fund, as detailed in the Community Engagement Plan. In this call for submission process for the construction period, a total of AUD\$4,000 is available to support appropriate community initiatives.
- Applications should specify the amount of funding requested. Manildra Solar Farm will assess the funding request with consideration to the benefit extended to the community. At its discretion, Manildra Solar Farm may elect to allocate some or all of the funds to single or multiple initiatives.

# APPLICATION PROCESS

- Call for submissions will be advertised in the local newspapers and on the Manildra Solar Farm website.
- Visit the Manildra Solar Farm website and download the application form and submission guidelines.
- Ensure that your submission is in line with the guidelines.
- Complete the application form and submit the form and any relevant documentation to [manildrasolarfarm@firstsolar.com](mailto:manildrasolarfarm@firstsolar.com) by **15 November 2017**, or by post to:

Manildra Solar Farm  
Attention: Bianca Alexander  
Level 3, 16 Spring St  
Sydney, NSW 2000

- Applications will be received by the Manildra Solar Farm management team and reviewed in a timely manner.
- Only applications that are compliant with the submission guidelines will be considered for funding.
- Applications for funding will be considered from organisations that:
  - deliver social or environmental projects or services to residents in the community;
  - have a proven track record of achievement and sound project management, or are otherwise able to show the capacity to achieve their stated aims and objectives; and
  - have similar objectives as the community fund that are in line with socially and environmentally responsible practices.
- Manildra Solar Farm will inform all applicants via email of the outcome of their submissions by **31 December 2017**.

# MANILDRA SOLAR FARM: APPLICATION FOR COMMUNITY DEVELOPMENT FUNDS

REQUEST DETAILS	
Name of organisation:	
Postal address:	
Phone number:	
Email address:	
ABN number:	
Is this organisation registered for GST:	(Yes/No)
Is this organisation incorporated?*	(Yes/No)

\*If the beneficiary is an organisation, please provide the organisation's statement of purpose or a brief description of the organisation and attach all applicable documentation

PROJECT DETAILS
What is the community initiative for which funding is being requested? Please include how and where the funds will be used.
How will this initiative make an impact on the local community?
Is this request bound to a strict timeframe? (if yes, please explain)

Project Start Date		Project Finish Date	
How will your organisation manage the project? (please provide details and managers name including a brief on previous management experience)			
Who from your organisation will be responsible for verifying the correct use of the funding?			
Has your organisation sought funding for this project from other sources? (if yes, please provide details of any other funding applications and status highlighting whether approved or not)			
Is the funding intended for a government official, political candidate, political party or government entity (whether municipal, state or federal) which is involved in the decision-making on the Manildra Solar Farm or the renewable energy industry?			
Is a public official on the recipient organisation's Board of Directors?			
Please provide additional information, if necessary			



## DECLARATION

### Declaration and undertaking to Manildra Solar Farm

- I/we the person(s) making this declaration on behalf of the organisation named in the application, for funding under the Manildra Solar Farm community fund, declare and agree that:
  - The information contained in this application is true and correct to the best of my/our knowledge, information and belief.
  - The decision of the Manildra Solar Farm management team in relation to the application is final.
- Should the organisation be successful in being awarded a fund I/we undertake to Manildra Solar Farm to expend the fund monies in accordance with this application and any terms and conditions required by the Manildra Solar Farm community fund and the provisions below.
- I/we agree that the organisation will only acknowledge Manildra Solar Farm as the source of the funding in any marketing material or public notices or announcements relating to the project with Manildra Solar Farm's permission, and that the use of Manildra Solar Farm's logo or reference to Manildra Solar Farm in any media release or public notice must be cleared with Manildra Solar Farm prior to release.
- I/we agree that it is a condition of funding that Manildra Solar Farm has an unrestricted right, in its sole discretion, to make public announcements about its involvement in the project.
- I/we agree that the organisation will evaluate the project against the objectives and expected outcomes set out in the application or as otherwise required by Manildra Solar Farm.
- I/we agree to provide a report at the request of the Manildra Solar Farm management committee, providing details on the amount of funds used, how the funds were used and an evaluation of the benefits provided by the funds to the community.
- If required by Manildra Solar Farm I/we will arrange for the organisation to enter into a more detailed funding agreement and provide evidence of reasonable public liability insurance.



- I/we undertake to return to Manildra Solar Farm any portion of the fund monies that are not expended on the project.
- I/we undertake to provide evidence of the use of any fund monies in accordance with the fund by forwarding to [insert] copies of receipts (up to the value of the fund) relating to any purchases made with the fund monies.
- I/we acknowledge and agree that Manildra Solar Farm has an unrestricted right to make public announcements about its involvement in any project funded or partially funded by Manildra Solar Farm, and that I/we will comply with any request by Manildra Solar Farm to protect its brand or logo.

Authorised or Responsible Officer

Treasurer / Secretary

Signature:

Name (printed):

Position (in organisation):

Date: